



4 November 2020

Dear Parents/Carers

Following the news on Saturday evening that the country will return to a lockdown situation from this Thursday, I have reviewed the school risk assessment in order to minimise further any potential risk to children and adults on the school premises. I fully support the Government view that children should be in school over the next few weeks and school will be open as normal. However, following discussion with the school leadership team the following amendments will be implemented from Thursday morning:

- All parents/carers are asked to wear a face covering on the school site (ie when passing through a school gate) and when talking to a member of staff. School staff when outdoors will also wear face coverings
- Parents/carers please adopt the protocol of “drop and go” - in the morning especially, not grouping together with other adults for conversations
- Parents/carers are asked to observe a distance between yourself and other adults on the school site and do not be offended if a member of our school staff asks you to “move on” to reduce clusters of adults forming together
- If a parent/carer needs to pass a message to the class teacher, please do so via the member of “duty” staff on the playground
- Adults from classes will not be available to speak to parents/carers at the start of the school day. As we now have more children arriving earlier in the morning, the adults are needed in the classroom
- Parents/carers must not enter classrooms
- The main school office is still accessible via the main gate, and should be the point of contact for any further queries

Additionally, as the lockdown measures begin tomorrow, I wish to remind parents/carers that there is a clear message from central government that households should not mix unless they are part of a support bubble although separated parents can still share the childcare of their children and anyone who feels at risk in their own home can leave.

None of us wishes to return to the lockdown situation we are now faced with, neither do we wish to have family members become ill with this dreadful virus. Please do not think that the school does not care for you as parents, please do email or telephone the school office or Mrs Shepherd (Family Liaison Officer) if you need assistance. I am aware that during the last nationally imposed lockdown families were put under a great deal of pressure and situations in some homes led to increased levels of domestic abuse which includes controlling behaviour. If you find yourself in a situation where you need help please contact Victim Support on 0808 16 89 111 or telephone 999 in an emergency.

I will do all I can at school to ensure that your children are well looked after, have as normal routine as is possible and are safe. Please do help us to keep your children and my staff (some of whom will now not be seeing their own families for a number of weeks) safe at school by adhering to my requests listed above. I do hope in a few weeks' time that we are able to see a drop in the infection rate around the country and as the lockdown eases again we can look forward to a safe Christmas period when families may be able to meet together.

*Ms T A Adams*

Headteacher