



Goat Lees Primary School

Accessibility Plan

Draft Prepared	28/11/2016
Date Agreed	08/12/2016
Signed by Headteacher	<i>T A. Adams</i>
Signed Chair of Governors	<i>R Hawes</i>
Date Policy to be Reviewed	2 Years

ACCESSIBILITY PLAN

Introduction

The SEN and Disability Act 2001 extended the Disability Discrimination Act 1995 (DDA) to cover education. Since September 2002, the Governing Body has had three key duties towards disabled pupils, under Part 4 of the DDA:

- not to treat disabled pupils less favourably for a reason related to their disability;
- to make reasonable adjustments for disabled pupils, so that they are not at a substantial disadvantage;
- to plan to increase access to education for disabled pupils.

This plan sets out the proposals of the Governing Body of the school to increase access to education for disabled pupils in the three areas required by the planning duties in the DDA:

- increasing the extent to which disabled pupils can participate in the school curriculum;
- improving the environment of the school to increase the extent to which disabled pupils can take advantage of education and associated services;
- improving the delivery to disabled pupils of information which is provided in writing for pupils who are not disabled.

Definition of Disability:

Disability is defined by the Disability Discrimination Act 1995 (DDA):

‘A person has a disability if he or she has a physical or mental impairment that has a substantial and long term adverse effect on his or her ability to carry out normal day to day activities.’

The purpose and direction of the school’s plan

At Goat Lees Primary School we are committed to giving all of our children every opportunity to achieve the highest of standards. We do this by taking account of pupils’ varied life experiences and needs. We offer a broad and balanced curriculum and have high expectations for all children. The achievements, attitudes and well-being of all our children matter. Goat Lees Primary School promotes the individuality of all our children, irrespective of ethnicity, attainment, age, disability, gender or background.

The Accessibility Plan takes account of the need to make *reasonable adjustments* where possible to improve accessibility for all who may be involved in any aspect of the School.

Developments in School

Goat Lees Primary School was established in September 2013 and caters for children from 4 years to 11 years of age mainly from the local community.

The building is on a flat site, comprising of a single storey building and has its own grounds comprising of a field/sports area and hard playground. The catchment area includes pupils from a wide range of social groups and backgrounds.

The School also manages Breakfast club and works in partnership with the Tiny Tots Pre-School who are the providers for the After School Club which is located in the Goat Lees Community Centre.

The school has been specifically designed to at least comply and in some cases exceed the standards for DDA requirements (2013) to meet the needs of both children and adults.

Physical aspects of the school:

- Fully equipped adult disabled toilet located near the main reception area
- Fully equipped care suite located near the reception classroom. This includes full showering facilities and a bed
- Separate medical room on the office corridor
- Electronic outward doors and large entrance area at the front entrance to the school.
- Sound system for the hall, for anyone with a hearing impairment that requires specific amplification
- Secure fencing around the school with easy access to playground and classrooms through wide gates.
- Large screen and projector in the main hall with purpose built sound system
- Door frames and architraves are highlighted in a separate colour for visual discrimination.
- Height adjustable whiteboards in the Reception class and in KS1
- Accessible staffroom including wheelchair access for the sink area
- Telephones in all classrooms and offices and a tannoy system operated through the HT/main office
- Driveway - block paving across the whole site with clearly differentiated pathways
- The school has 2 marked disabled parking bays near the front of the school

Further adaptations may be required to meet individual needs and these are assessed as part of our ongoing review of the use of the building and the facilities.

Visually Impaired

- The school will make people aware that if they are visually impaired then newsletters etc can be provided in large print. School materials could also be provided in different formats, such as Braille or books on tape on request although modern technology may also allow users to access voice activated software.

Hearing Impaired

- Sensitivity should be used when dealing with parents or carers with hearing impairment. Awareness raising may be necessary to ensure that information is passed on in a suitable manner. Basic signing can be used by trained staff to support communication. Notes to be taken where necessary in meetings. Additional adults to support parent/carer.
- The school needs to be aware of the possible need for training and resourcing for hearing impaired children to ensure that they reach their potential.
- There is a microphone system in the main hall. A sound field system could be introduced into classrooms as a longer term option if required.

Medical Needs

- Pupils with specific medical needs that require all adults to be aware of, will have a medical information sheet completed and displayed with photo in the medical room and their classroom.
- Where appropriate health care plans will be completed.
- The school has the policy that if medication needs to be administered during school hours and parents are unable to do this then they need to sign an agreement stating medication, frequency and dosage. All medicine should be clearly labelled with the pupils name. Guidance on the administering of medicine is available and should be referred to.
- The school will arrange specialist training for appropriate members of staff depending on the nature of the medication to be administered e.g. injections, use of Epipen, diabetes testing and other conditions as required in order to meet the needs of the children

It is a requirement that the school's accessibility plan is resourced, implemented and reviewed and revised as necessary. Attached is a set of action plans showing how the school will address the priorities identified in the plan.

Accessibility Plan 2014 - 2016

Issue	Action	People/Resources	Timescale	Success Criteria	Monitoring Method: Who? How?
Specialist seating and equipment for pupils with physical/mobility issues.	To provide and fit suitable equipment as recommended by OT/PT as required	SENCO/Site Manager	Ongoing	Equipment is in place and meets requirements from OT/PT	OT/PT SENCO and TA's
Ensure that all school trips & residential visits are accessible for pupils with learning or physical disabilities.	Thorough planning Advance visits Risk assessments	Visit leaders Educational Visits Co-Ordinator Head Teacher	On-going	School trips & residential visits are accessible for all pupils	Head Teacher School Visits Co-ordinator Trip leaders Feedback from pupils
Ensure that after-school clubs and care provision facilities are accessible for all pupils.	Ensure access is available for all pupils including those with physical or sensory and communication disabilities Provide adult support if necessary Make physical adaptations as required	<i>Leaders of after-school clubs.</i>	Term 1/3/5 ongoing	After-school clubs and provision is accessible for all pupils	Head Teacher Feedback from parents and pupils
Strive to ensure curriculum is fully accessible to pupils with any type of difficulty or disability.	Consider alternative communication systems Consider the way in which information is presented to pupils Consider ways in which pupils can communicate their ideas	All Staff Subject leaders Advisors for sensory impairments Subject advisors	Termly Curriculum maps and review of curriculum	Curriculum is fully accessible for all pupils	Head Teacher DHT Governors SENCO

Ensure that the physical environment is safe and secure for all pupils	Teachers to ensure that access is not impeded and that there is always clear access around obstacles That any child who requires specialist furniture/resources has access to these at all times, and that these resources are maintained to a high standard.	All Staff Subject leaders Advisors for sensory impairments Subject advisors	Ongoing as part of the Termly reporting from Site Manager	School site is safe and allows for the most effective use of the school site	Head Teacher SLT SENCO Site manager & Health & safety governor
Parents/carers with literacy difficulties to have access to school letters and documents	FLO to assist families and verbally pass on information when required Support from office staff Use of	All families to have access to communications from school	For new pupils/ Families and those with identified needs		HT Office FLO
Parents/carers with limited understanding of English to have access to a translation of school letters	FLO and Office staff to assist families who need translations	All families to have access to communications from school	As required	No requests yet	HT Office FLO
Parents/carers with visual impairment to have access to large print versions of letters	FLO and Office staff to enlarge letters as required	All families to have access to communications from school	As required	No requests yet	HT Office FLO
To complete the performing Arts room including handrails and stage area	Stage area to be constructed Grounds work to the outside area to be completed Handrail to be considered upon completion of project	Site Manager Governors SLT	Term 3 2016/17	Performing Arts project is completed and areas surrounding it are easily accessible	HT Govs
To add additional sound barriers to the music room to reduce echo	Curtains or blinds to be added to the glass wall side to reduce glare and to absorb sounds. Acoustic boards to be added	Music coordinator Site manager	Term 3/4 2016/17	Echo in the room is reduced	HT Govs

To consider additional parking spaces for staff and visitors around the school and maintain disabled bays for use of those with mobility needs	Consider alternative parking spaces within the site area and obtain prices for the work. Ensure that any plans allow for continued access to the disabled parking bays.	HT Site manager Govs	Term 3/4 2016/17	Additional parking is available and	HT Govs
To reduce the height of the shower seat to accommodate children and adults	Obtain advice and quotes to have the seat height reduced Make good any works around the fixings that need to be repaired/replaced following alteration.	Site manager	Term 6 2016/17	Seat is accessible for children	HT Govs

Audit carried out on 25-11-16 by:
HT ~ Teresa Adams
Governor ~ Keith Dunkerley